



2197 Central Avenue  
McKinleyville, CA

# McKinleyville Home & Garden Center

(707) 839-1587  
www.mckinleyvilleace.com

## REQUEST FOR DONATION OF GOODS OR SERVICES

Thank you for allowing us the opportunity to support your local cause. Every business day McKinleyville Home and Garden Center receives several requests for donations. It is financially impossible for us to help every organization with its requests. This form must be completed and returned by fax, mail or Email at least 7 days prior to the event. Management will consider each request but does not guarantee your request to be approved. Your group will be notified if your request is granted. All requests must be from charitable, non-profit (501c) , service or school group. Requests from customers of McKinleyville Home & Garden Center will be given preferred status.

Requesting Donation of: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Reason for Event: \_\_\_\_\_

Non-Profit Federal EIN/Tax ID: \_\_\_\_\_

How will our donation be publicized? \_\_\_\_\_

Comments: \_\_\_\_\_

Ace Rewards Card # \_\_\_\_\_

McKinleyville Home & Garden Center House Account # \_\_\_\_\_

**Completed forms may be returned by:**

**Mail:** McKinleyville Home & Garden Center  
Attn: Kevin Jenkins, Manager  
2197 Central Avenue  
McKinleyville, CA 95519

**Fax:** (707) 839-1545

**Email:** customerservice@mckinleyvilleace.com

**For Office Use Only:**

Donation Approved: \_\_\_\_\_ Donation Confirmed: \_\_\_\_\_ by: \_\_\_\_\_